Paper, digital, or both? We've got you covered. Information and records are vital to any organization, no matter what format they are in.

Often, we see factors in organizations that are hindering or interfering with their IM journey:

- Organizations do not understand fully their current state of information and records management across the organization - both the bad and the good.
- They often have minimal strategic direction, guidance and planning in place to guide, shape and improve their future information management landscape
- Information architectures have been developed in silos or organically formed can hinder access, proper classification, good management and organization.
- Their records are vital corporate assets that are often overlooked.
- Unclear responsibilities and policies around information management are an alltoo-common problem for organizations.
- Organizations experience a lack of employee awareness and have low user adoption of information management technologies and processes.

About InfoNexus Consulting:



Our Experience

Our team works predominantly with federal departments, provincial ministries, crown corporations, regional and municipal governments, as well as other highly regulated organizations, to assist them in building strong information management, records management and information governance competencies.



Our Approach

We start by listening and understanding to what your organization and its people need in order to enable better and more intuitive information management. Our approach is technology agnostic when it counts - your organization should define what it needs without being influenced or bound by a specific technology. This allows us to understand both business problems and successes before making any recommendations. We work with our clients collaboratively to provide real solutions that are tailored for them.



Why Us?

We are real people that are excited to help our clients with their information management challenges. Our team gets satisfaction every time our clients tell us that we "get them" and that we provide real and understandable advice. We don't want to just be another consulting firm that comes in and leaves with no positive impact, we want to provide "big firm" quality at a small firm price.

infoNexus Consulting

Let our team support you on your Information & Records Management journey.

Dependable, Personable & Experienced, Information Management Consultants

Well-managed information and a properly configured information management solution will allow your organization to reap many benefits

Here are some of the services we offer to help clients during their information journey:

Current state assessments: A current state assessment can provide an organization with a real understanding of their situation, educate as to why maintaining the status quo is not a viable option, as well as a baseline against which to measure progress and success during improvement activities.

Developing actionable roadmaps & plans: We will work with you to define the timelines, as well as both short and long-term activities required for your organization to progress towards the defined information management target state and vision.

Implementing enterprise content management systems:

An enterprise content management system (ECM) is essentially the technology solution put in place to manage all of your information and records. These solutions should support your requirements and manage your information and records throughout their lifecycle.

Improving records

management: We provide guidance for managing your records' retention and disposition by working with legal professionals and leveraging leading practices to recommend record retention periods and disposition actions..

Defining your strategy & future state: We will work with your team to strategize and plan how the future of your organization should be designed in alignment with a vision for a new way of working.

Organizing and classifying your information: Using an information architecture to organize and classify information provides a foundation that allows for proper and more efficient access, management and organization. We would work with you to develop a structure for classifying and tagging information with metadata to support record-keeping, collaboration, security and searching, while making it user-friendly.

Strengthening information governance & compliance:

We will work with you to develop policies and procedures that define how information should be organized, monitored and secured, and develop guidelines to clearly delineate who is responsible and accountable for various information management responsibilities.

Providing relevant communications, awareness & training: We will develop a plan that details how communication and training should be deployed and which stakeholders should be engaged and when. We can also develop training materials and facilitate training sessions that are tailored to your organization.

Contact Us:



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